Beth Israel Lahey Health

BILH RFP 3-year Budget Template

<u>Project Information</u>

Name of Organization:	
Project Title:	
Project Start Date to Project End Date:	
Total Budget for Proposed Project *(Should be equal to Total Project Budget amount)***:**	
Total Amount of Request from BILH *(Should be equal to Total Budget Request amount)***:**	

See budget tables on next page.

Budget Table

Please complete the following program budget information by inserting applicable data into the tables below.

A. Personnel (including time spent on evaluation-related tasks)				Budget Request from BILH - Year 1	Budget Request from BILH - Year 2	Budget Request from BILH - Year 3	Total Budget Request from BILH (Over 3 Years)	Total Project Budget (inc. other funds)
Position	Effort (FTE)	Base Salary (w/ fringe)	Requested Salary (w/ fringe)					
Subtotal Personnel Cost								

B. Contractual/Consultant Services				Budget Request from BILH - Year 1	Budget Request from BILH - Year 2	Budget Request from BILH - Year 3	Total Budget Request from BILH (Over 3 Years)	Total Project Budget (inc. other funds)
Subtotal Consultant Cost								
C. Non-Personnel Direct Program Costs (e.g. Travel, Supplies, Equipment, Stipends, Etc.)				Budget Request from BILH - Year 1	Budget Request from BILH - Year 2	Budget Request from BILH - Year 3	Total Budget Request from BILH (Over 3 Years)	Total Project Budget (inc. other funds)
Subtotal Non-Personnel Direct Program Cost								
D. Sub-Grantee / Partner Costs (if applicable)				Budget Request from BILH - Year 1	Budget Request from BILH - Year 2	Budget Request from BILH - Year 3	Total Budget Request from BILH (Over 3 Years)	Total Project Budget (inc. other funds)
Name of Sub-Grantee organization, brief description of role								
Subtotal Sub-Grantee Cost								

E. Other Evaluation-Related Costs *(recommend that total evaluation costs are 10% of the budget)*				Budget Request from BILH - Year 1	Budget Request from BILH - Year 2	Budget Request from BILH - Year 3	Total Budget Request from BILH (Over 3 Years)	Total Project Budget (inc. other funds)
Subtotal Evaluation-Related Cost								
F. Other Administrative and Overhead Costs (See RFP for Maximum Allowed)				Budget Request from BILH - Year 1	Budget Request from BILH - Year 2	Budget Request from BILH - Year 3	Total Budget Request from BILH (Over 3 Years)	Total Project Budget (inc. other funds)
Subtotal Admin and Overhead Cost								
TOTAL								

Notes/Comments: